

Guide for Occupants of KCMS Building – Students/Families

In the event of illness

- If you are sick, stay home. Your teacher may offer an online lesson if you are well enough. Anyone displaying symptoms of any illness will be asked to wash hands, wear a mask, call a guardian if needed and go home. Whether a makeup or refund is given for student absence is at the discretion of the teacher.

Arriving for your Lesson

- Please allow only enough time to wash/sanitize your hands before your lesson.
- The driveway and street within the municipal “no parking” signs must be kept clear at all times
- Students only in the building please, unless caregiving is required
- Where possible, use hand sanitizer to prevent line-ups at the sink
- Wait at the green spot near your teacher’s studio. Your teacher will open the door
- Your teacher will work with you to establish a protocol for their studio (e.g. how to keep your belongings safe in the common areas, instrument-safe hand sanitizing, standing/seating position, handling music stand, notetaking etc.)
- Our rear yard area is out of bounds due to risks inherent with use of stairs, gate etc.

Common Areas

- Maintain distance from others where possible.
- Caregivers may attend in the studio if space allows and with permission from your teacher. Otherwise, please arrange to meet your student on time at the end of the lesson.
- Please leave the building when all lessons are completed.

Kitchen

- Kitchen equipment is for use by staff and faculty only
- Students in the Performance studio, studios 3 and 4 may use the kitchen sink for handwashing.

Office

- All registration and payment methods will be communicated via email
- One visitor at a time. Please keep visits brief and observe the distance marker on the floor
- Students are not permitted to wait for guardians in the office.

Non-Medical Masks

Masks are encouraged in common areas of the building. Teachers may have their own preferences within their studio, so this may vary if you have more than one teacher.

International Travel

It is for individuals to keep up-to-date on current regulations regarding international travel and requirements pertaining thereto (vaccination, quarantine etc.). As a courtesy, please notify your teacher if you are planning to travel abroad.

Guide for Occupants of KCMS Building – Service Providers

Arrival at KCMS

- If you are sick, please cancel your appointment and stay home
- Take care to read the STOP sign regarding COVID-19 symptoms and requirements
- Wash hands or use the sanitizing stations if the washroom sink is occupied
- Enter/exit via the door nearest the office and announce your arrival/departure there

Common/Waiting Areas

- Maintain distance from others where possible
- Masks are encouraged in common areas for the duration of your visit

Kitchen

- Kitchen equipment for use by staff and faculty only

Office

- Please keep visits to the office brief and to a minimum

High Touch Points

- When working on equipment/instruments is completed, please wipe down all touch points (e.g. pianos, furnaces, door handles, light switches).