

# Registration 2022/23

This package includes:

- **Registration form** – Please complete one form per family. List each child and each lesson/group.
- **Academic calendar** – Your instructor will confirm your lesson dates directly with you. The KCMS office follows the School District 23 calendar (on the reverse). Visit our website for current calendar items.
- **Policies** – All KCMS policies are posted on our website. All families must review and complete our KCMS Policies and Consent Form prior to attending your first lesson.

## Registration Fees:

<b>Summer Private Lessons, Group Lessons, and Theory courses</b>	<b>\$20.00</b>
<b>Annual Private Lessons for 1 student</b>	<b>\$50.00</b>
<b>Annual Private Lessons for 2 or more students from the same family</b>	<b>\$80.00</b>

Note, Registration Fees for private lessons ONLY are pro-rated on January 1<sup>st</sup> and April 1<sup>st</sup>

Note: Summer Registration fees will be credited towards your Annual Registration fees if you continue to take group, theory or private lessons September through June.

## Registration Process:

1. Confirm all lesson times for each student with your instructor(s).
2. Review our KCMS Policies and Safety Plan on our website.
3. Complete the Registration form attached or [use our fillable form online](#). List ALL students and ALL lessons on one form. **One form per family.**
4. Save the Registration form as a PDF and email to our office at: [kelownacommunitymusicschool@shaw.ca](mailto:kelownacommunitymusicschool@shaw.ca).
5. To secure your spot, send your Registration fee payment (amount listed above) with your registration form. We accept payment by cash, debit, cheque or etransfer to the email below. Etransfer confirmations will indicate the name of one of our signatories: Lucy Benwell, Samia Hasan, or Robert Payne. **We cannot accept credit cards or credit debit cards at this time.**
6. Once we have confirmed your information, you will receive your KCMS Policies and Consent Form link. Completing this form ensures you have read our policies.
7. Your spot is not guaranteed until the registration fees have been paid and you have completed the KCMS Policies and Consent Form.
8. Lesson Fee Invoices for 2022/23 will be processed after August 14, 2022 advising you of the total cost and payment options.

**Office hours: Monday 9am-5pm; Tues-Thurs 1-5pm  
250-860-1737**

**Please phone prior to visiting to confirm summer office hours.**

## Win Back Your Registration Fee!!

**All families who have paid their annual Registration Fee by 4:30pm, Thursday, July 14th will be entered into a draw to win back their registration fees!**  
(Credit will be applied against annual fees for 2022/23. No cash value.)

**PLEASE CONFIRM YOUR START DATE WITH EACH TEACHER.**

# 2022-2023 KCMS Academic Calendar

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
September					1	2	3	School begins Sep 6
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	Truth & Reconciliation Day Sep 30
	25	26	27	28	29	30		Closure TBC
October							1	
	2	3	4	5	6	7	8	Thanksgiving Oct 10
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	31						
November			1	2	3	4	5	Remembrance Day Nov 11
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22	23	24	25	26	
	27	28	29	30				
December					1	2	3	
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	Christmas break
	18	19	20	21	22	23	24	Dec 19-Jan 2
	25	26	27	28	29	30	31	
January								
	1	2	3	4	5	6	7	School reopens Jan 3
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
February				1	2	3	4	
	5	6	7	8	9	10	11	BC Family Day Feb 20 - SD23 closure TBC
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28					
March				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	Spring Break Mar 20-Apr 2
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
April							1	
	2	3	4	5	6	7	8	Easter Weekend Apr 7-10
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30							
May		1	2	3	4	5	6	
	7	8	9	10	11	12	13	Victoria Day May 22
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
June					1	2	3	
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	SD23 Final day June 29
	18	19	20	21	22	23	24	
	25	26	27	28	29	30		

The KCMS Office is closed on shaded days - Teachers may still hold lessons.

Please confirm your schedule directly with your teacher.

